

Session Plan

ST. JOSEPH'S COLLEGE OF COMMERCE, BANGALORE.

PG DEPARTMENT

Course Name: M. Com

**Subject : Company
Legislation & Compliance**

Semester: III

Faculty: Ajay MR

Module Number	Session No	Topic	Pre- class activity	Pedagogy (in class)	Out of class assignment
1	5 sessions of 2 hours each	<p>Preliminary- Accounting Standards, Articles, Authorized Capital, Board of Directors, Called up Capital, Charge, Debenture, Deposit, Director, Dividend, Financial Statements, Financial Year, Issued Capital, Member, Memorandum, Private Company, Public Company, Related Party, Share, Small Company, Sweat Equity Shares, Associate, Joint Venture, Auditing Standards, Body Corporate, Books & Paper, Chartered Accountant, Company, Company Limited by guarantee, Company Limited by Shares, Employee Stock Option Plan, Foreign Company, Free Reserves, Holding Company, Key Managerial Personnel, Net worth, One Person Company, Paid up share capital, Promoter, Prospectus, Relatives, Subsidiary Company, Turnover, Independent Director.</p> <p>Incorporation Of Company And Matters Incidental Thereto –Incorporation – Public and Private Company, Incorporation Requirements, Pre and Post Incorporation Contracts, Memorandum and articles of Association, Commencement of Business, Alteration of MOA and AOA, Registered office.</p>	General reading/ knowledge of the corporate law	Reference text books	-

2	5 sessions of 2 hours each	<p>Prospectus and Allotment of Securities – Public offer and private placement</p> <p>Share Capital and Debentures – Kinds of securities – Equity shares, Preference shares – Debentures- steps involved in the issue, reduction and transfer of securities, Right shares, Issue of bonus shares, Reduction of Share Capital, Buy back of shares, Issue of Sweat equity shares, Transfer and transmission of securities, Debenture – Introduction, issue and redemption.</p>	General reading/ knowledge of the corporate law	Reference text books	Follow any IPO made by a Company
3	3 sessions of 2 hours each	<p>Acceptance of deposits by companies – Acceptance of deposits from public for private companies.</p> <p>Registration of charges – Duty to register charges, etc., Application for registration of charge, Satisfaction of charge, Company’s register of charges.</p>	-	Reference text books	-
4	5 sessions of 2 hours each	<p>Meetings – Types of General Meeting – Annual General Meeting and Extraordinary General Meeting – transaction of business, Notice of meeting, Calling of extraordinary general meeting, Statement, Statement to be annexed to notice, Quorum for meetings, Chairman of meetings, Proxy, Voting.</p> <p>Resolutions - Ordinary and special resolutions, Resolutions requiring special notice, Resolutions passed at adjourned meeting Resolutions and agreements to be filed.</p> <p>Meetings Of Board And Its Powers - Meetings of Board, Quorum for meetings of Board, Place of holding meeting, Powers of Board, Loan to directors, etc., Loan and investment by company, Related party transaction.</p>	General reading/ knowledge of the corporate law	Reference text books	

5	4 sessions of 2 hours each	<p>Declaration And Payment Of Dividend - Declaration of dividend, Unpaid Dividend Account, Investor Education and Protection Fund.</p> <p>Accounts Of Companies- Books of account, etc., to be kept by company, Financial statement, Financial Statement, Board's report, etc., Corporate Social Responsibility.</p> <p>Audit And Auditors- Appointment of auditors, Removal, resignation of auditor and giving of special notice, Eligibility, qualifications and disqualifications of auditors, Remuneration of auditors, Powers and duties of auditors and auditing standards, Auditor not to render certain services, Auditors to sign audit reports, etc., Auditors to attend general meeting.</p>	General reading/ knowledge of the corporate law	Reference text books	Analysis of the Annual Report of a listed Company
6	2 sessions of 2 hours each	<p>Appointment And Qualifications Of Directors - Company to have Board of Directors, Appointment of directors, Application for allotment of Director Identification Number, Allotment of Director Identification Number, Prohibition to obtain more than one Director Identification Number, Director to intimate Director Identification Number, Company to inform Director Identification Number to Registrar, Obligation to indicate Director Identification Number, Punishment for contravention, Appointment of additional director, alternate director and nominee director, Appointment of directors to be voted individually, Disqualifications for appointment of director, Number of directorships, Duties of directors, Vacation of office of director, Resignation of director, Removal of director.</p>	General reading/ knowledge of the corporate law	Reference text books	-

1. Bare Act pocket edition – Taxmann
2. Company Law – Taxmann (N S Zad)
3. Company Law - Avtar Singh
4. Company Law - Nabhi Publication
5. Company Law - Gourish Kumar

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Signature